

March 2023



Archeoscan Terms and Conditions

Individual Responsibility All persons, attending any excavation site, are expected to behave responsibly at all times and not do anything to bring the excavation into disrepute. We want all participants to have a rewarding and enjoyable time when on site. Excavators are expected to abide by the terms and conditions detailed below which are designed to help all participants have a safe and enjoyable experience.

Cancellation Policy In the event of an excavation day being cancelled by Archeoscan a full refund will be made or alternative booking made (subject to availability). If you wish to cancel, or change, your booking please do so as soon as possible. Cancellation by yourself between 14 and 28 days before the event will incur a cancellation charge of 50% of the funds paid/due. If cancellation is made by yourself within 14 days of your booked date no refund will be given.

Weather/Farming conditions All excavations are subject to the vagaries of the weather and farming conditions. As a result, Archeoscan reserves the right to modify the programme at short notice. Bad weather may make it impractical and unsafe to excavate.

Cancellation due to Weather In the event of forecast adverse weather a decision will be made whether or not to cancel the dig the evening prior to the event. If it is decided to cancel the dig, based on the forecast, an email will be sent to you and a message passed/left on the contact number that was requested when you booked. If you are travelling longer distance you can contact Archeoscan to check on the probability of the dig going ahead. During the day of the dig conditions will be monitored and, if rains prevents excavation, alternative activities may be arranged depending on the phase that the excavation is currently in.

Health and safety The site will, at all times, comply with relevant Health and Safety requirements. You are expected to exercise due care and attention whilst on site and minimise your own, and others, exposure to risk from the hazards on an archaeological site. On arrival, you will be briefed on the risk assessment for the site and the on practical Health and Safety protocols. It is the responsibility of the participant to ensure that you have received the appropriate vaccinations for participation in an archaeological dig. This advice can be obtained from your medical practitioner. Archeoscan accepts no liability for injury, loss, or damage, of personal items whilst on the dig.

Travel and accommodation It is the responsibility of the participant to arrange transport to/from the excavation sites. Archeoscan does not provide accommodation at excavation sites. Local accommodation options may be identified in the Participants' Charter specific to individual sites but the choice of accommodation is the responsibility of the individual. If you are planning to travel long distance you are advised to check the weather forecast in the lead up to the booked date.

Insurance It is the responsibility of all participants to ensure that, if appropriate, they have adequate travel insurance covering their tickets, travel and accommodation. This is particularly relevant in the case of cancellation of the dig due to inclement weather.

Age Limits For health and safety, and supervisory reasons, young persons under 16 must be accompanied by a responsible fee-paying adult at all times who will assume responsibility for the welfare of the young person. Due to the limited spaces on digs both the supervising adult and the child must pay the full fee for the day. Excavation is a physical activity. Young children may find the day strenuous.

Fitness Archaeology is a physical activity and participants need to be physically fit. It is your responsibility to ensure that you are physically fit enough for the demands of excavation.

Individual Personal Equipment You are responsible for ensuring that you have adequate clothing and/or protection against prevailing weather conditions. Sites are in relatively exposed locations. Shelters are provided in the event of inclement weather. It is suggested that, as a minimum, you bring the following items for the day:

- Sturdy boots (preferably with steel toe cap)
- Waterproof coat
- Gloves (for digging with)
- Hat
- Sun cream
- Disinfectant hand wipes
- Food/drink

All excavation equipment, including the use of an archaeological trowel, is included in the fee.

Most people find it comfortable to bring their own fold-up chair to use at breaks and lunch time

Refreshments. Archeoscan does not provide food and drink on sites. Participants are advised to bring their own refreshments.

Participants' Charter Archeoscan will provide a Participants' Charter on booking which will provide details of the location of the site as well as any meeting or car parking instructions relevant to that site and any other requirements/conditions specific to that site.

Dependants and Pets As sites are located on private agricultural land there are no facilities for people who are not involved in the excavation or for pets during the dig or any other time so please do not bring pets or visitors.

Site Privacy Policy Given the sensitivity of dig locations you are requested to always respect the privacy of the landowners. **Sites are not to be visited outside of scheduled dig times.** All images of the site, or finds, are copyright of the site project and are not to be reproduced, or placed on social media, without prior permission. If you wish to take images of the site please check with the site supervisor.

Car Parking The location of car parking will be noted in the relevant Participants' Charter. Please park where indicated and do not drive into the excavation field even if other vehicles are there. Due to field conditions or agricultural requirements car parking arrangements may change at short notice. In this event Archeoscan will endeavour to provide as much notice as possible. Cars are parked at owners risk.

Toilets Toilet facilities will be available on site.

Emergency Contact Details On booking you will be asked to provide emergency contact details in the unlikely event of any accident. Also on arrival please make the Site Director aware of any medical conditions that may need to be taken into consideration. These details will be held in the strictest confidence.

Ownership of Finds All finds discovered as a result of the excavation remain the property of the landowner and no material is to be removed from the site.

Smoking Smoking is not allowed on site or on the surrounding fields or farm buildings.

Personal Property Archeoscan cannot be held responsible for any loss or damage to personal property whilst on site.

Payments Charges for excavation are as published on the Archeoscan website www.archeoscan.com. Payment is to be made at the time of booking which will secure the place. The preferred method is payment by bank transfer.

Bank transfers can be made to bank account 20-13-67, 23498182 (A J Roberts trading as Archeoscan)

Cheques to be made payable to A J Roberts. Address for cheques:

'Greenacres'
Painswick Road
Brockworth
Gloucester
GL3 4RP

Archeoscan reserves the right to resell a place if payment has not been made within 2 weeks of the initial booking.

Archeoscan reserves the right to refuse entry to site to anyone who does not comply with the above terms and conditions